ENCLOSURE 5

Ref:08/09/public/A15/V

Birmingham Women's NHS
NHS Foundation Trust

Type:	Policy	**Version:** **Ref:**	1	**Directorate:**	Facilities

Aim:	To ensure all staff are aware of their responsibilities and of the procedures in place to manage pests on site.
Scope (who it applies to) :	This policy applies to all employees irrespective of grade, level, location or staff group.

Ratified by: **Date:**	Chairman, Control of Infection Committee
Final Approval by: **Date:**	Management Board 10th September 2008
Approval Signatories	Chief Executive
Implementation Date:	15th September 2008

Review and consultation process (when review required & by whom):	To be reviewed by Head of Facilities in line with any changes in contract and in conjunction with the Infection Control Committee. Routine review every 3 years
Responsibility for Implementation:	Head of Facilities

Revisions:		
Date:	**Author:**	**Description of Revision (Action by whom):**

HISTORY

Review date:		**Effective from:**	New policy September 2008
Effective to:			September 2011
Action Required by Trust/Dept	All departments to adopt this policy and communicate throughout staff groups		

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Distribution methods:	All staff via Global email, Global U Drive, Intranet Please note that the electronic version of this document on U Drive is the only version maintained. Any printed copies may not necessarily contain latest updates and should be compared to the version on the U Drive.

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INFECTION CONTROL

PEST CONTROL POLICY

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INTRODUCTION

Pests can be described as animals or insects that cause damage, annoyance or in some cases present a risk of infection, (a list of examples is given in Table 1). Although the role of pests in the transmission of heath care associated infections is uncertain, some pests have been reported to carry specific pathogens including *Salmonella* species. Health Care premises can provide an ideal environment in which pests can flourish if preventative and control measures are not in place. It is therefore important to ensure that all measures are undertaken throughout the Trust to try to eradicate or effectively control pests. Measures include:

- Correct storage and prompt disposal of unwanted food and waste.
- Regular and effective cleaning.
- Regular and effective maintenance of the environment.
- Avoiding storage of items directly on the floor, as this provides harbourage and prevents regular and effective cleaning.
- Contact with a Pest Control company.

RESPONSIBILITIES OF THE WARDS/DEPARTMENTS

- Report the sighting of the pest to the person in charge of the ward or department.
- The person in charge should report the sighting directly to the Estates Department including location and type of pest.
    - In normal working hours – contact the Estates Help Desk ext 4422
    - Out of Hours – contract the on-call Engineer via the nurse or midwife on hospital cover.
- Do not contact any contractors directly, this will be done by the Estates Department if necessary.

RESPONSIBILITIES OF THE ESTATES DEPARTMENT

- To ensure details and location of the sighting of the pest are recorded.
- If necessary visit the location and review/risk assess the situation.
- Identify and communicate with the department staff any action to be undertaken.
- Contact the Pest ~Control Contractor as necessary.
- Liaise between the Pest Control Contractor and the ward/department regarding any further action that may be required.
- Inform the Infection Control Team and seek advice as necessary.
- Ensure that an appropriate Service Contract is in place with an approved Pest Control service which details the preventative, reactive and on call arrangements for Pest Control within the Trust and that an appropriate reporting structure is in place.

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Table 1: List of Common Pests (not inclusive)

INSECTS	RODENTS	BIRDS
Flies Wasps Bees Hornets Crickets Cockroaches Millipedes Lice Mites Fleas Ants Silverfish Stored products insects Such as moths	Mice Rats	Pigeons Sparrows

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