

Birmingham Women's



NHS Foundation Trust

PUBLIC SESSION

MEETING OF THE BOARD OF DIRECTORS
to be held in the Seminar Room, Birmingham Women's Hospital
on Thursday 30th October 2008 at 10.00am

AGENDA

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| | | Enc |
| 1 | Welcome and apologies
Apologies should be sent to Jackie Howell at
jackie.howell@bwhct.nhs.uk, tel 0121 627 2601 | |
| 2 | Questions from the public on matters relating to the agenda | |
| 3 | Declarations of interest
Directors are asked to declare any interests relating to any of the items on the agenda | |
| 4 | Minutes of the meeting held on 25th September 2008
To APPROVE the minutes of the meeting held on 25 th September 2008 | 1 |
| 5 | Matters arising from the minutes of the meeting held on 25th September 2008 (where not covered by agenda items) | |
| 6 | World Class Commissioning
PRESENTATION by Rita Symons, Director of Strategy & Commissioning at SB PCT | |
| 7 | Trust Chair's report
a. Appointments to Committees
To APPROVE the proposed appointment of Directors to various Committees | JM 2 |
| 8 | Meeting of Board in private session
To NOTE that representatives of the press and other members of the public were excluded from an earlier session of the meeting having regard to the confidential nature of the business which was transacted, publicity on which would be prejudicial to the public interest. | |
| 9 | Report by the Chief Executive | JB Oral |

PATIENT EXPERIENCE AND IMPROVING CLINICAL PERFORMANCE

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| 10 | Red Risk Register and Assurance Framework
To NOTE the Red Risk Register and Assurance Framework | JO | 3 |
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ASSURANCE

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| 11 | Matron's Report on Control of Infection
To NOTE the Report. | JO | 4 |
| 12 | Quarterly Control of Infection Report
To NOTE the Report. | JO | 5 |

ORGANISATIONAL PERFORMANCE

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| 13 | Integrated Performance Report (including Finance Report)
To NOTE the Integrated Performance Report | JO
TW
NS | 6 |
| 14 | Healthcare Commission Annual Health Check Scores
To COMMENT on the Trust's performance | JB | 7 |
| 15 | Monitor Quarterly Report
To AGREE the quarterly report for submission to Monitor. | SP | 8 |
| 16 | Foundation Trust Governance: Progress report on Non-Executive Directors' Job Description, Objectives and Performance Appraisal
To CONSIDER the progress report. | NS | 9 |
| 17 | NHS Constitution: update on consultation and Trust's Response
To NOTE the Trust's response to the consultation. | NS | 10 |
| 18 | Hosted Organisation – Six Monthly Update from West Midlands Public Health Observatory
To RECEIVE the six-monthly update | John
Kemmm | 11 |

MEMBERS' COUNCIL MATTERS

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| 19 | Report from Members' Council Chair | JM | Oral |
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TRUST POLICIES FOR APPROVAL

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| 20 | Violence & Aggression Policy
To APPROVE the policy. | JO | 12 |
| 21 | First Aid Policy
To APPROVE the policy. | NS | 13 |
| 22 | Display Screen Equipment Policy
To APPROVE the policy. | NS | 14 |

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| 23 | Policy for the emergency protection of a child following birth
To APPROVE the policy | JO | 15 |
| 24 | Non-Medical Prescribing Guidelines
To APPROVE the guidelines | JO | 16 |

ITEMS CIRCULATED BETWEEN BOARD MEETINGS

To NOTE the following items have been circulated since the previous meeting:

- a. Action list from the September Board meeting.
- b. NHS Constitution Consultation- Role of the Non-Executive Directors (letter from the Chairs of the West, East and North-West SHA's)
- c. Audit Commission Event- the High-Performing Board
- d. Chief Executive's weekly bulletin
- e. Foundation Trust Network Monthly Newsletter
- f. NHS Confederation Press Release Bulletin
- g. Various press releases relating to the Trust
- h. Duplication, imitation, Threat or Opportunity? By Foundation Trust Governors' Association (circulated in envelop with Board papers)

Dates of next meetings

Thursday 27 November 2008 (Seminar session)

Thursday 18 December 2008